

Involved Solutions Carbon Reduction Plan

Supplier name: Involved Solutions

Publication date: January 2025

Commitment to achieving Net Zero

Involved Solutions Ltd is committed to achieving **Net Zero emissions by 2050**.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 1st January 2023 – 31st December 2023

Additional Details relating to the Baseline Emissions calculations.

Involved Solutions Ltd established its baseline emissions for 2023, capturing data for Scopes 1, 2, and 3, where applicable. Historically, the organisation had not reported Scope 3 emissions, but this baseline includes business travel to ensure a more comprehensive carbon footprint.

Baseline year emissions:

Scope 1: *Involved Solutions does not own company vehicles or office spaces and does not have home-based staff, resulting in zero Scope 1 emissions for the baseline year.*

Scope 2: *Electricity consumption for the Maidenhead office was measured at 6,787 kWh, resulting in 1,312 KgCO₂e emissions, calculated using the Carbon Trust Footprint Calculator. Gas usage was deemed immaterial by the landlord.*

Scope 3: *Scope 3 emissions included business travel (air, rail, and hotel stays), calculated at 7,600 KgCO₂e, using data from CT Travel and internal expense claims. Emissions from waste management, upstream, and downstream transportation were excluded as these fall outside the operational control of Involved Solutions and are managed by the landlord.*

EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	0 tCO ₂ e
Scope 2	1,312 tCO ₂ e

Scope 3 (Included Sources)	7.6 tCO₂e <i>(Due to the nature of business performed by INVOLVED, there are no Upstream transportation and distribution and Downstream transportation and distribution.</i> <i>Waste generated in operation is deemed out of Scope as INVOLVED do not have Financial or Operational control because this is dealt with by the Landlord.)</i>
Total Emissions	8.912 tCO₂e

Current Emissions Reporting

Reporting Year: 1st January 2024 – 31st December 2024

Involved Solutions Ltd has carefully assessed its emissions for the 2024 reporting year, reflecting changes driven by business growth, development and operational adjustments.

Current Scope Emissions:

Scope 1: Emissions remain at **0.0 tCO₂e**, as Involved Solutions does not own or operate any vehicles, office spaces, or facilities contributing to direct emissions.

Scope 2: Emissions increased to **1.510 tCO₂e**, primarily due to higher electricity consumption at the Maidenhead office, which recorded a total usage of **7,956 kWh** during the reporting year. This increase reflects the organisation's growth in headcount and associated energy demands. the associated need for client and internal engagement activities, including air travel, rail journeys, and hotel stays. While gas consumption at the office was deemed immaterial by the landlord and excluded, electricity emissions.

Scope 3: Emissions rose to **9.400 tCO₂e** due to the reintroduction of business travel following the easing of Covid-19 restrictions. This includes emissions from air travel, rail journeys, and hotel stays, as calculated using data from CT Travel and employee expense claims. Other Scope 3 categories, such as waste management and transportation, were excluded as they fall outside the operational or financial control of Involved Solutions and are managed by the landlord.

Despite these increases, Involved Solutions remains committed to proactive carbon reduction strategies, aligning its operations with sustainability goals while continuing to manage business growth responsibly.

EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	0 tCO ₂ e
Scope 2	1.510 tCO ₂ e
Scope 3 (Included Sources)	9.400 tCO₂e <i>(Due to the nature of business performed by INVOLVED, there are no Upstream transportation and distribution and Downstream transportation and distribution.</i> <i>Waste generated in operation is deemed out of Scope as INVOLVED do not have Financial or Operational control because this is dealt with by the Landlord.)</i>
Total Emissions	10.910 tCO₂e

We commit to ensuring accountable, accurate and current reporting to ensure continuous compliance with **PPN 06/21**, maintaining transparency in emissions tracking and reflecting our commitment to achieving **Net Zero by 2050**.

Emissions reduction targets

Involved Solutions Ltd is committed to reducing carbon emissions in alignment with Net Zero by 2050.

To achieve this, we have adopted the following reduction targets:

- Work with landlords to source 100% renewable electricity or relocate to more energy-efficient premises by 2026.
- Improve data collection for waste management emissions to include them in Scope 3 reporting by 2026.
- Work towards Scope 3 reduction, due to largest scope under GHG Protocol.
- Elimination of single use and harmful plastic.
- Collaborate with relevant environmental and sustainable bodies, initiatives and proactively implement decarbonisation and green practises.
- Aligning with ISO 14001 standards during working towards accreditation.
- Encourage larger suppliers to adopt science-based carbon reduction targets.
- Invest in certified carbon offset solutions, with a tree-planting scheme under review.

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to **0 tCO₂e** by **2050**. This is a reduction of **100%** in accordance with Net Zero targets and initiatives.

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the **2023** baseline. The carbon emission reduction achieved by these schemes equate to **0.412 tCO₂e**, a **4.62%** reduction against the **2023** baseline and the measures will be in effect when performing the contract.

Current 2025 initiatives and Objectives:

The following environmental management measures and projects have been completed or implemented since the 2023 baseline:

- **Business Travel Reduction:** Encouraged the reduction of business travel, ensuring that travel only takes place when deemed essential.
- **Virtual Collaboration:** Adopted Microsoft Teams and other online solutions to maximise the use of virtual meetings, minimising the need for face-to-face interactions and associated travel emissions.
- **Sustainability Governance:** Established a Sustainability (ESG) Steering Committee and Point of Contact to oversee and drive the organisation's environmental and social governance strategies.
- **Waste Management:** We have a ongoing relationship with a sustainable water company who drops off and collects empty water barrels, reusing them and supporting Involved Solutions reduction of plastic and cutting out unnecessary waste products.
- **Local Hiring:** To support social value in local economies and for our scope reduction priorities, we prioritise local hiring around Involved Solutions office locations.

In the future we hope to implement further measures such as:

Future Consideration: 2025/26 Objectives and Initiatives include:

Involved Solutions anticipates a short-term increase in emissions as headcount grows in line with business expansion. To embrace innovation, growth and development we have implemented future initiatives under PPN 06/21 – these proactive measures are planned to counteract this increase and achieve long-term reductions:

- **Carbon Footprint Reporting in International Operations:** Assess and report on carbon emissions in additional core locations outside the UK where Involved Solutions operates.
- **Collaboration with our Landlords and our Travel provider:** Work closely with relevant teams and organisations to drive down emissions, sharing insights to drive development of goals, targets and objectives.
- **Energy Efficiency:** Relocate the Head Office to a more energy-efficient building to reduce Scope 2 emissions, implanting energy efficient light bulbs with automatic features.

- **Enhanced Scope 3 Reporting:** Improve reporting on employee commuting by incorporating data on on-demand workspace usage and surveying employees about commuting distances. This data will be included in Scope 3 reporting.
- **Sustainable Procurement Practices:** Incorporate sustainability requirements into procurement processes to ensure ethical and low-carbon supply chain decisions.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body), undergoing regular and structured reviews. Using our insights to make innovative and well-informed future considerations to drive towards decarbonisation, Net Zero 2050 and wider, collective and global initiatives.

This Carbon Reduction Plan is publicly accessible on Involved Solutions Company Website <https://www.involvedsolutions.com/carbon-reduction-plan/>.

Signed on behalf of the Supplier:



Jatinder DEO – Managing Director

Original Date: January 2023

Updated: January 2025