

Carbon Reduction Plan

Supplier name: Involved Solutions Ltd
(INVOLVED)

Original Publication date: January 2024

Commitment to achieving Net Zero

Involved Solutions Ltd is committed to achieving UK Net Zero emissions by 2050.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured in the UK.

Baseline Year: 1 st January 2022 – 31 st December 2022
Additional Details relating to the Baseline Emissions calculations.
Scope 1 INVOLVED do not own any company vehicles and do not own any office space. Staff do not work from home.

Scope 2

For electricity the data source used was the 2022 (January until December) Tulo Energy Billing. The total electricity consumption was 6787 kWh for our Maidenhead office.

Gas consumption was deemed immaterial by the Landlord at this location. The Carbon Trust Footprint Calculator² was then used to calculate the emissions.

Scope 3

Business Travel for Hotels, Air & Rail was calculated and provided via CT Travel an INVOLVED supplier for business travel.

Calculations were made on all business travel that was booked via the CT Travel platform and all expenses claimed by INVOLVED employees on road business for 2022.

Due to the nature of business performed by INVOLVED, there are no Upstream transportation and distribution and Downstream transportation and distribution.

Waste generated in operation is deemed out of Scope as INVOLVED do not have Financial or Operational control because this is dealt with by the Landlord.

Baseline year emissions:**EMISSIONS****TOTAL (KgCO₂e)****Scope 1****0**

Scope 2	1,312 KgCO₂e
Scope 3 (Included Sources)	7,600 KgCO₂e (Due to the nature of business performed by INVOLVED, there are no Upstream transportation and distribution and Downstream transportation and distribution. Waste generated in operation is deemed out of Scope as INVOLVED do not have Financial or Operational control because this is dealt with by the Landlord.)
Total Emissions	8,912 KgCO₂e

¹<https://www.carbontrust.com/resources/sme-carbon-footprint-calculator>

Previous Emissions Reporting 1st January 2023 – 31st December 2023

Our carbon emissions in Scope 1 have increased due to the growth of our business in terms of additional headcount from 2020 to 2021. Our Scope 3 emissions have also increased due to the reintroduction of business travel post Covid-19 restrictions. There has been an increase in Scope 2 emissions due to one office location supplying green energy and due to a reduction of energy use from 2020 to 2021.

Reporting Year: 1st January 2023 – 31st December 2023	
EMISSIONS	TOTAL (KgCO ₂ e)
Scope 1	0

Scope 2	<p>Scope 2</p> <p>For electricity the data source used was the 2023 (January until December) Tulo Energy Billing. The total electricity consumption was 7956 kWh for our Maidenhead office.</p> <p>Gas consumption was deemed immaterial by the Landlord at this location. The Carbon Trust Footprint Calculator² was then used to calculate the emissions.</p>
<p>Scope 3 (Included Sources)</p>	<p>9,400 KgCO₂e</p> <p>(Due to the nature of business performed by INVOLVED, there are no Upstream transportation and distribution and Downstream transportation and distribution.</p> <p>Waste generated in operation is deemed out of Scope as INVOLVED do not have Financial or Operational control because this is dealt with by the Landlord.)</p>
Total Emissions	10,939 KgCO₂e

¹<https://www.carbontrust.com/resources/sme-carbon-footprint-calculator>

INVOLVED' gross Scope 2 emissions increased due to the increased headcount resulting in a higher energy usage. INVOLVED' Scope 3 emissions have also increased due to an increase in business travel due to increase in employee numbers.

Original 2023 Emissions reduction targets

In order to progress to achieving UK Net Zero, we have adopted the following carbon reduction targets.

- Work with our office Landlords to aim to source 100% renewable electricity for the building INVOLVED occupy, or look at moving office.
- Work with our office Landlords to assess if KgCO₂e Waste generated in operations can be measured
- Continue encouraging business travel reduction and ensure business travel only takes place when deemed essential
- Encourage larger suppliers to adopt a science-based carbon reduction target by 2050
- Invest in certified, offsetting solutions for emissions we are unable to eliminate (a tree planting scheme is already under review)

We project that carbon emissions will increase in the short term due to business growth but then will decrease over the next 30 years to **0** tCO₂e by 2050 as INVOLVED work towards achieving UK Net Zero. This is a reduction of 100%.

Carbon Reduction Projects

Carbon Reduction Initiatives

2023 initiatives:

The following environmental management measures and projects have been completed or implemented since the 2022 baseline:

- Encourage business travel reduction and ensure business travel only takes place when deemed essential
- Implemented Microsoft Teams and other online solutions to maximise online meetings rather than face to face, reducing the need for travel
- Implemented an Sustainability (ESG) Steering Committee

It is anticipated that our emissions will increase as our headcount increases in line with business growth, our emissions will then start to reduce as we work to drive down our carbon emissions through collaboration with our Landlords and our Travel provider.

- 2024/25 Objectives include:
 - Assess and Report on Carbon Footprint in other core locations, outside of the UK, in which INVOLVED operate
 - Move our Head Office to a more energy efficient location
 - Implement improved reporting on employee commuting to bring into Scope employees commuting to on-demand workspaces and by surveying employees on the distance they travel during their commute

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government Greenhouse Gas Reporting Conversion Factors².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



Jatinder Deo – Managing Director

Original Date: January 2023

Updated: January 2024