



SOURCE
TECHNOLOGY

#DISCOVERTECHPOTENTIAL

Landing your Dream Tech Job

SGI Jobseeker Guide



#DiscoverYourPotential

Introduction.

Whether you're embarking on a new tech career journey or seeking to advance in your current field, this guide is designed to be your trusted companion.

8.2% Growth

Global Technology Market 2023

22% Growth

Employment in .computer & mathematical occupations

The Tech Industry continues to grow, there is a high demand for talent with technology skills. It's a brilliant time to start looking for your new career in tech.

We've built this candidate guide with your career search. We hope the guidance on the following pages gives you all the confidence you need to apply for and be offered the job of your dreams.



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Skills

The Top Technical skills for 2023 are:

- Cloud Computing
- Artificial Intelligence (AI) and Machine Learning (ML)
- Cybersecurity
- Data Science
- Programming
- DevOps
- Agile Project Management
- User Experience (UX) Design
- Robotic Process Automation (RPA)
- Blockchain
- Internet of Things (IoT)

These skills are in high demand across several industries.

Writing a Technical CV

Updating a CV will, of course, include your most recent work history, skill proficiencies and accomplishments. But don't just start deleting and adding things. A lot of that old information—perhaps most of it—might still be relevant and useful, while some of the new stuff may not deserve a place on your CV.

But how can you know what to axe and what to keep?

Here are the best ways to update your tech CV easily and effectively. You might find that using a template helps.

Top Tips

- Include your technical skills – at the top of your CV. But don't just add a long list – break it into categories.

For Example: **Programming:** C# (7 years), Java (5 years), Python (4 years) **Operating systems:** OSX (7 years), Linux (5 years), Ubuntu (1 year) **Testing:** Mercury Quality Centre (1 year), Test Director (1 year)

- Mention the methodologies you use, they're a great keyword for your CV too.
- Don't forget your qualifications & courses. Technical Degrees are important, and any other relevant courses. Drop these under your Tech Stack
- Balance out those technical skills with additional skills, Leadership. Project Management, Communication.

For example: alongside my technical skills, I have 5 years' experience in project management.

- Back up the accomplishments with evidence. Give statistics if you've increased a website's load time. Give the details of your expertise.

Don't downplay your achievements - you are a rockstar.

- Show you're up to date with new technologies.
- Adjust & adapt your CV for the job posting.
Why? The employer need to see you are interested in their company and joining them.



Top Tips

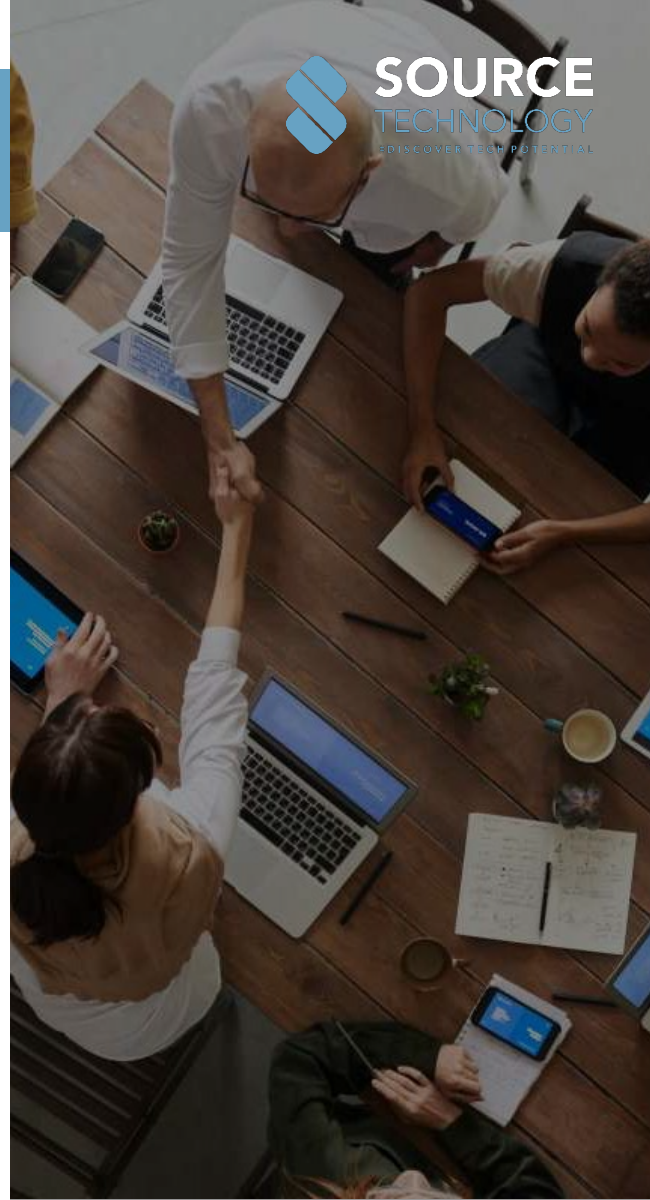
- **Tailor for the Job:** Customize your CV for each job application. Highlight the skills and experiences most relevant to the specific role.
- **Quantify Achievements:** Use numbers or metrics to quantify your achievements wherever possible. This helps demonstrate the impact you had in previous roles.
- **Be Specific:** Use specific technical terms, tools, and languages. This shows that you have a solid grasp of the technologies.
- **Keep it Concise:** Aim for a CV length of 1-2 pages, focusing on the most important and relevant information.
- **Proofread:** Ensure there are no grammatical or spelling errors. Attention to detail is important, especially in technical roles.
- **Stay Honest:** Never exaggerate or lie about your skills or experiences.

Winning at 1st Interviews

Job interviews are a challenge for many of us. And that's because it takes more than our natural-born skills to get us through the process successfully.

Maybe you start by polishing your CV and tweaking your cover letter, which pays off and you get an interview (which is an amazing achievement). Now you need to be able to present yourself in person—the way you answer the questions matters as much as your experience—and that's where the tricky part begins.

The main aim of the 1st interview is to test the water from both a candidate and employer perspective. It's vital that you are excited by the business, the team, the culture and your potential manager.



Types of 1st Stage Interviews

Cultural

As the market has evolved to become more technology centric, there has been a considerable shift towards an initial 1st stage interview being based purely around cultural expectations.

This isn't to say not to expect any technical questions in a culturally based interview, it's more common for there to be a bias towards culture with a technical undertone to the conversation.

Remember – cultural fit is a two- way street. You're not just there to impress the company; you're assessing if you'd be happy and successful working there.

Technical

Whether it be a 1st stage or a final stage process, across the Technology & IT space you must always be prepared to experience some form of technical test. When including technical tests, businesses will often take vastly different approaches.

Top Tips

- Revisit any personal projects/ code repositories in the specified languages/ technology.



Top Tips

- **Understand the Job Description:**
 - Familiarize yourself with the job description and requirements. Understand what skills and technologies are expected.
- **Research the Company:**
 - Learn about the company's products, services, mission, and culture. This will help you tailor your responses to align with their values and goals.
- **Practice Problem Solving:**
 - Brush up on problem-solving skills, data structures, algorithms, and any specific technologies mentioned in the job description.
- **Review Fundamental Concepts:**
 - Make sure you have a good grasp of core computer science concepts like algorithms, data structures, databases, and system design.
- **Mock Interviews:**
 - Practice with a friend, through online platforms, or by using resources like LeetCode, HackerRank, or Codewars.
- **Ask Questions:**
 - Prepare some thoughtful questions to ask the interviewer about the company, team, or the project you'd be working on. This shows your interest and engagement.



Useful Resources

Still looking for help in your job search?

Visit our website's dedicated candidate resources section, full of articles, tools, podcast & expert insights to empower you through your journey.

**Tech Jobs in Switzerland:
Your Path to Success**



**Unlocking Ambition with
Cyber Security Jobs in
Switzerland**



**7 Tips for Negotiating
Tech Salaries**





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We hope our guide has given you some useful tips on writing a top CV and cover letter, winning at interview and negotiating your job offer. Start searching for your dream role today

Get in touch.



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