



The Rock Church UK Creative Media and Communications Manager

Candidate pack
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TRC



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About us

About The Rock Church UK

The Rock Church UK (TRC) is a vibrant and growing church family based in Hertfordshire, meeting at the Eric Morecambe Centre in Harpenden, set in the heart of the beautiful Rothamsted Park. As we approach our fifth anniversary in April, we are celebrating a thriving community of over 300 active members, with youth and young adult ministries that continue to grow and flourish.

At TRC, everything we do begins and ends with Jesus. Our heartbeat is clear and compelling: **to lead people to Jesus and to support them on their journey of discipleship**. We believe Jesus is the answer to our deepest “why”, and that His teachings are the foundation for strong, healthy lives that can stand firm in every season.

Our mission is to inspire and equip people to apply the life-giving words of Jesus to their everyday lives—at home, at work, in relationships, and in community. As we walk out this calling together, we are committed to building a church family marked by authenticity, compassion, creativity, and a deepening faith.

Whether someone is exploring faith for the first time or has been following Jesus for many years, we are passionate about creating spaces where people can connect, belong, and experience real transformation. Our Sunday Services are just one expression of what God is doing at TRC, and we warmly invite everyone to be part of the journey.

As our church continues to grow, we recognise the vital role of **clear, creative, and compelling communication** in sharing the message of Jesus and connecting with both our local and online communities. This is where the **Creative Media and Communications Manager** comes in.

This role is key to shaping how the story, voice, and heart of TRC are communicated and experienced—both inside and outside the church. From digital content and storytelling to Sunday experiences and strategic communication, the Creative Media and Communications Manager will help champion excellence, authenticity, and impact across every platform.

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About us



Values

At TRC, our values shape everything we do. They form the heartbeat of our culture and the foundation of our ministry. Each value plays a vital role in helping us build a church that reflects the love, truth, and heart of Jesus.

- **God's Word**
- **Prayer**
- **Worship**
- **Community**
- **Family**
- **Marriage**
- **Diversity**
- **Unity**
- **Generosity**
- **Sundays**



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Job description



Role details

Job title:	Creative Media and Communications Manager
Reporting to:	Lead Pastors
Location:	Hybrid - Harpenden and Hitchin
Car:	This role requires access to a car, as you'll be transporting filming and audio equipment between locations.
Working hours:	Full-time preferred, 40 hours per week
Salary:	£30,000 - 34,000
Annual leave:	At TRC we value healthy rhythms of work and rest. Our annual leave structure is designed to support wellbeing while honoring the shared Sabbath culture of our church. A full-time staff member receives: <ul style="list-style-type: none">• 28 days annual leave (including 8 bank holidays)• 14 fully flexible days to use throughout the year• 6 required days during August shutdown• 5–8 gifted days over Christmas
Pension:	5% Employee, 3% Employer contribution with NEST
Benefit:	Paid for attendance at HTB annual Leadership Conference

About us

As we enter an exciting new season of growth and expansion, we are seeking a visionary, hands-on Creative Media and Communications Manager to lead and develop our digital presence and creative output.

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Job description



Role purpose

You will oversee and creatively shape all media and communication platforms across the church, playing a significant leadership role — especially on Sundays — alongside a volunteer team. This includes helping to define the digital strategy, social media, video production, live broadcasting, design, photography, and website management.

You'll be key to telling the story of what God is doing in and through TRC - on the ground and online.

Key responsibilities

1. Digital and online presence

- a. Help to define the strategy and develop content for all digital platforms
- b. Maintain a consistent voice and style aligned with our mission and values
- c. Recruit, build and lead a team of volunteers empowering their active involvement
- d. Partner with the Worship Team to create original online worship content

2. Website and communications

- a. Oversee management, updates and user experience of the church website
- b. Ensure timely posting of events, sermons, blogs, and resources
- c. Design and develop digital communications (emails, announcements, etc.)

3. Design and visual identity

- a. Manage design projects including sermon graphics, posters and banners, social media posts, and all print material
- b. Maintain brand consistency across all platforms and communication materials
- c. Collaborate with Lead Pastors and Ministry Team Leaders to provide media support

4. Photography and creative team leadership

- a. Build, inspire and manage a team of volunteer photographers and media creatives
- b. Capture moments and curate media content that reflects the life and diversity of the church
- c. Plan and execute creative media campaigns to support events and initiatives

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Job description



5. Livestream and video production (Development area)

- a. Lead development of TRC's livestream and service recording capabilities
- b. Collaborate with AV/tech teams to enhance video quality and broadcast reach
- c. Oversee video editing and post-production for sermons, stories, and promo material



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Person spec



Essential qualities

- A committed Christian with a heart and passion to build the local church
- Ability to develop ideas with hands-on media and tech skills
- Experience in digital communications, creative media or church media agency work
- Proficient in Adobe Creative Suite (Photoshop, Illustrator, Premiere Pro, etc.)
- Knowledge of website platforms (e.g. Squarespace, WordPress, Wix)
- Experience with social media platforms, content strategy, and analytics
- Competent in video editing, photography, and livestream production tools
- Strong leadership, team building, and communication skills
- Access to a car with a valid UK driving licence

Desirable qualities

- Background in media, marketing, or design
- Familiar with church management systems or worship software
- Knowledge of branding, storytelling, and visual communication principles
- Commitment to work Sundays and occasional midweek events

Why this role matters

This isn't just a job - it's a calling. We believe this is a key role for the future of our church. If you're passionate about using creativity and media to build God's Kingdom and are excited to be part of a pioneering season, we'd love to hear from you.

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How to apply



The Rock Church UK is partnering with Charisma Charity Recruitment

Your application should be submitted through the [Charisma website](#), and include:

- A comprehensive CV
- A supporting statement, explaining how you believe you match the requirements of the role, including the genuine occupational requirement to be a practicing Christian. Please also describe any potential conflicts of interest.

For an informal and confidential discussion about the role, please contact Nick Thomas, Senior Consultant, Charisma Charity Recruitment on 01962 813300 or email info@charismarecruitment.co.uk.

We are committed to being a welcoming and respectful Christian workplace and encourage applications from a wide range of backgrounds. Our beliefs and practices are grounded in our biblical understanding of faith, and the successful candidate will be expected to uphold and fully support the [Evangelical Alliance Basis of Faith](#) and our [Values](#). We seek to ensure fairness and equality in our recruitment processes in accordance with the law.

In accordance with the Equality Act 2010, it is an occupational requirement that the post holder is a practising Christian. The postholder will be required to undertake a basic DBS check, and to prove their Right to Work in the UK.

Closing date: Applications are being reviewed on receipt and interviews will be conducted on a rolling basis. When a suitable candidate is found the role will close, so please apply without delay to avoid disappointment.



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