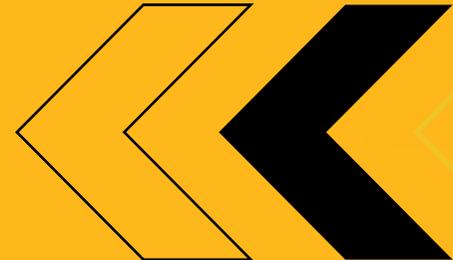




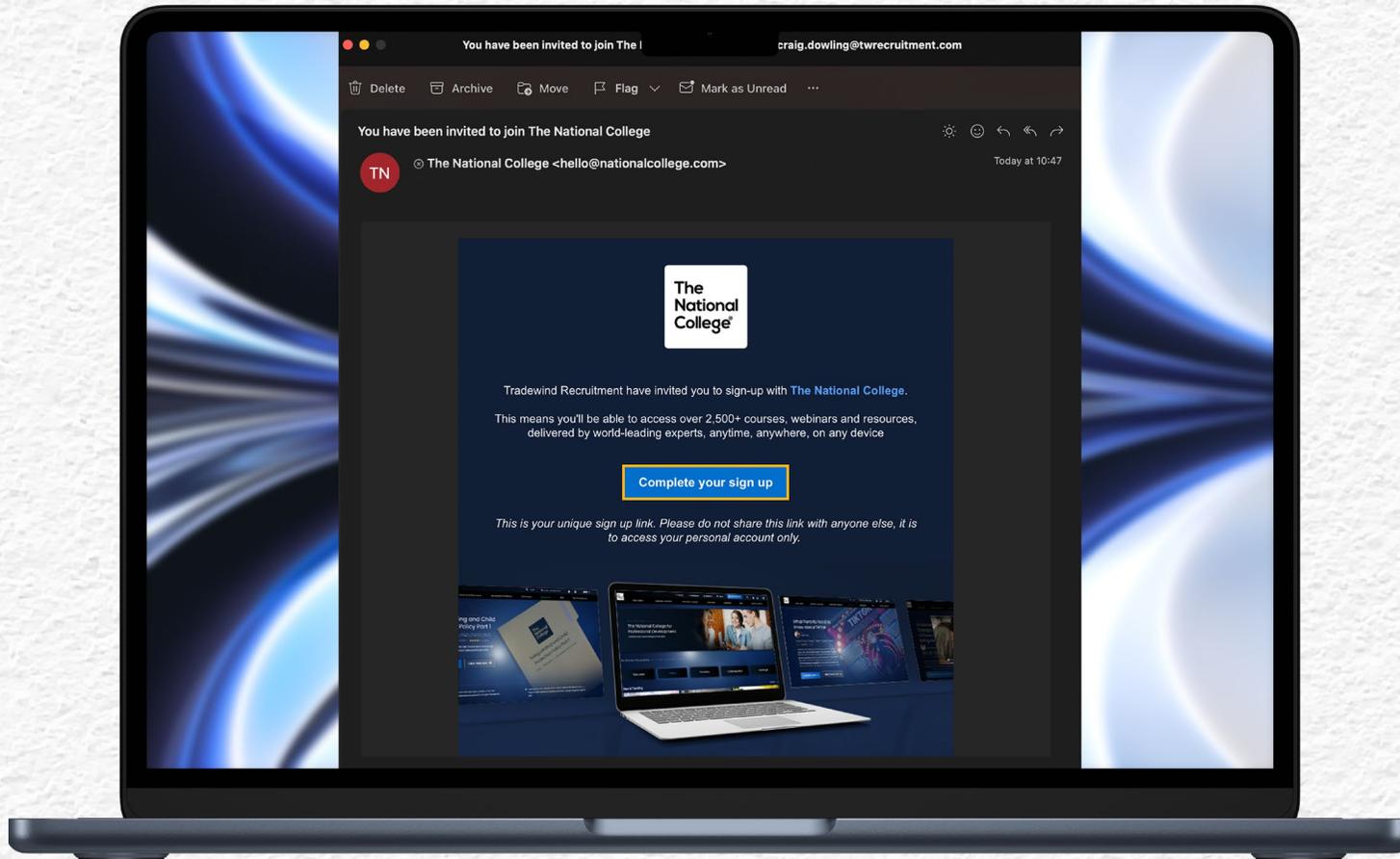
ACCESSING THE NATIONAL COLLEGE



STAGE

01

You will receive an email from The National College.
Click on **'Complete your sign up'**.



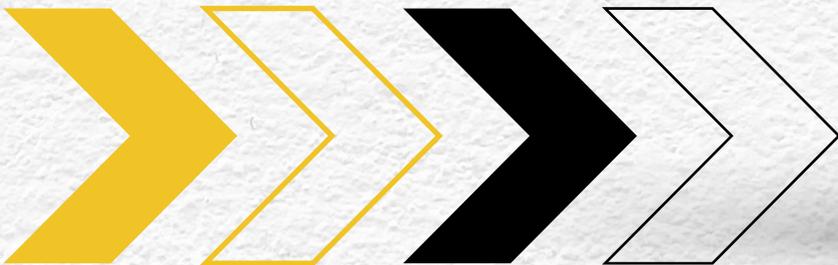
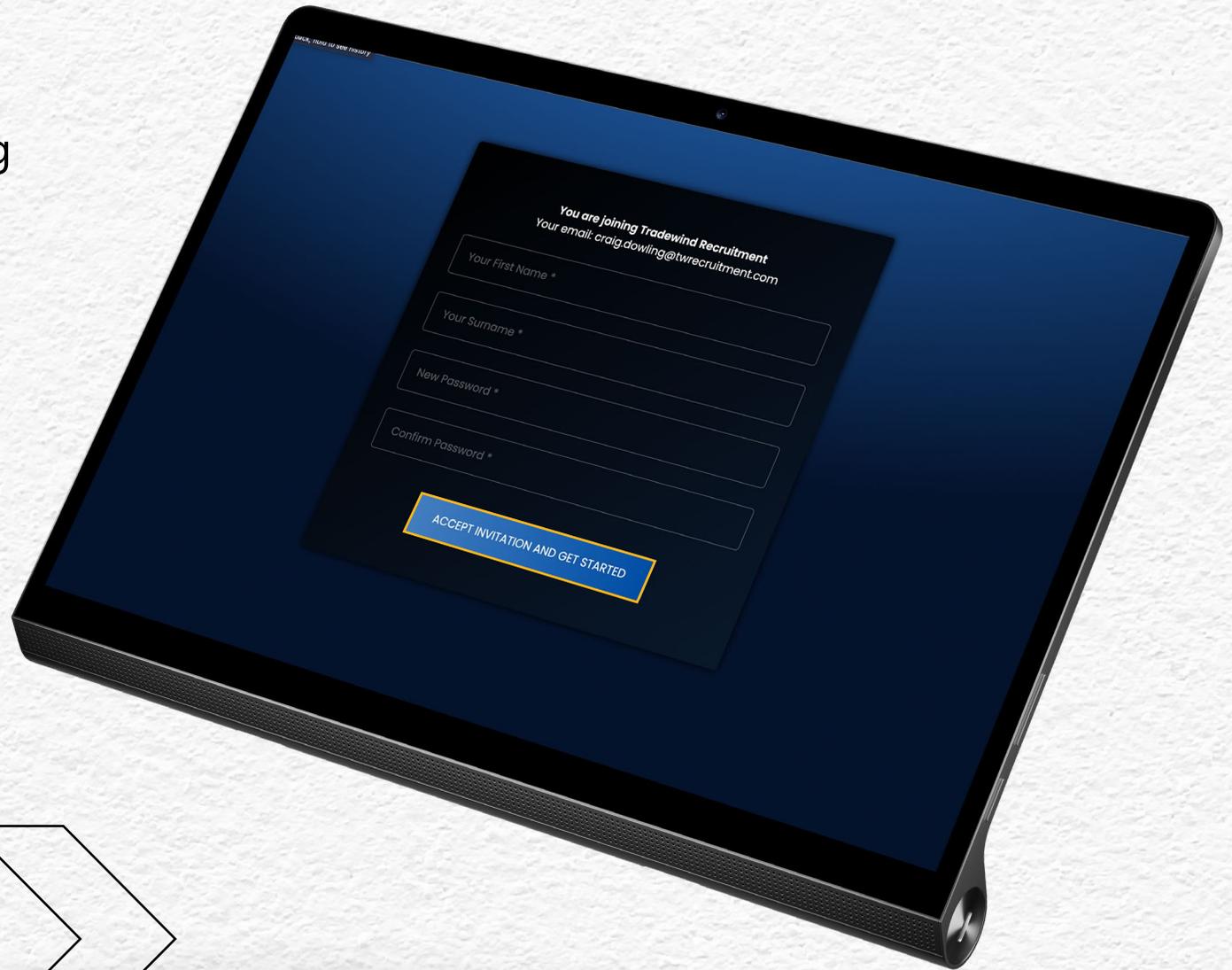
STAGE

02

Complete the form by adding your name and creating a password.

Click **'Accept invitation and get started'**.

You will then receive a **'success'** pop-up, click **'ok'** to continue.



STAGE

03

Step 1: About you:

Ensure that you select options for each question. If you are not a subject leader, choose your subject specialism.

Then add your key stage:

Hi Craig Dowling,
Welcome to National College – the only professional development platform you'll ever need.

Before you get started, we need some basic information to give you a more customised experience and help you get the most out of the site. After that, we'll take you on a whistle-stop tour of what's new.

Step 1 of 2: About you

What is your current role?

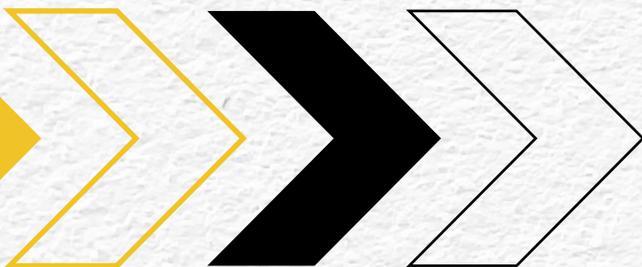
Teacher

Which subject do you lead?

Art and Design Biology Business Studies Chemistry Citizenship Classics
Computing Dance Design Technology Drama Economics English French
Geography German Health & Social Care History Languages (other) Maths
Media Studies Music Physical Education Physics Psychology Religious Education
Social Studies Spanish

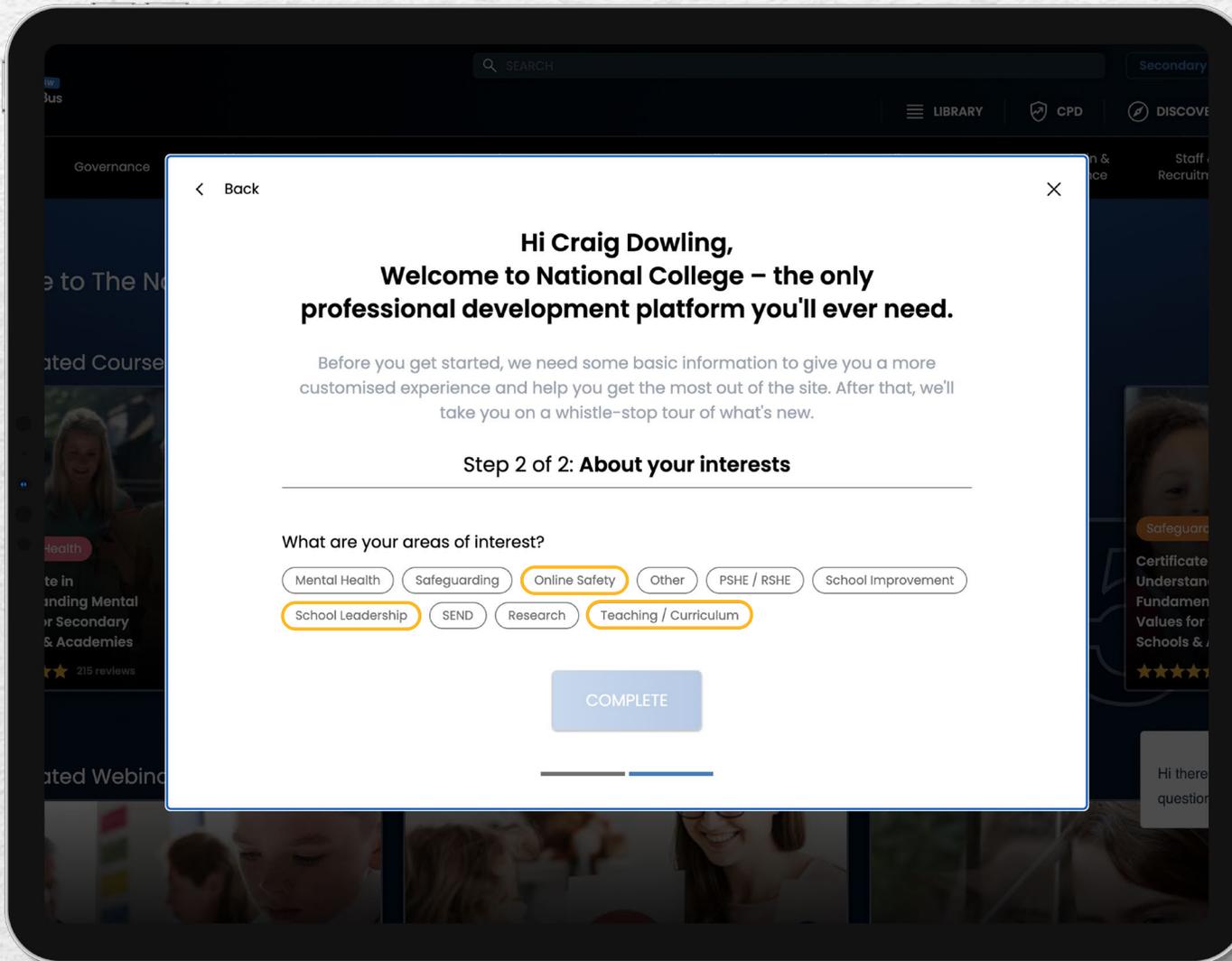
Which key stages do you teach?

EYFS KS1 KS2 KS3 KS4 KS5



STAGE

04



Step 2: About your interests: Click on your areas of interest. This will enable National College to give you ideas of courses you might like to complete:



USING THE NATIONAL COLLEGE

Accessing award winning CPDs:

Desktop: www.nationalcollege.com

Mobile or tablet: download the app for faster access to award winning CPD's.

Please note that we always recommend that you access courses using wifi.

For a full demonstration on how to use the site effectively, click on this link:

<https://help.nationalcollege.com/en/article/full-demonstration>



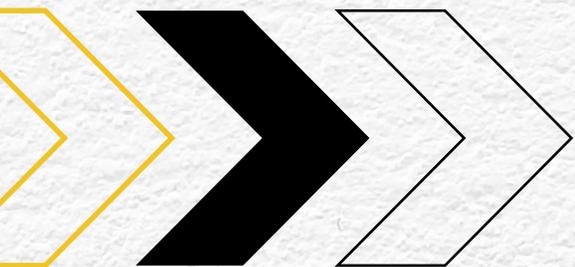
STAGE 05

WATCHLISTS

We have set you up with some watchlists.

To access these click **'CPD Tab in the top right of the page'**

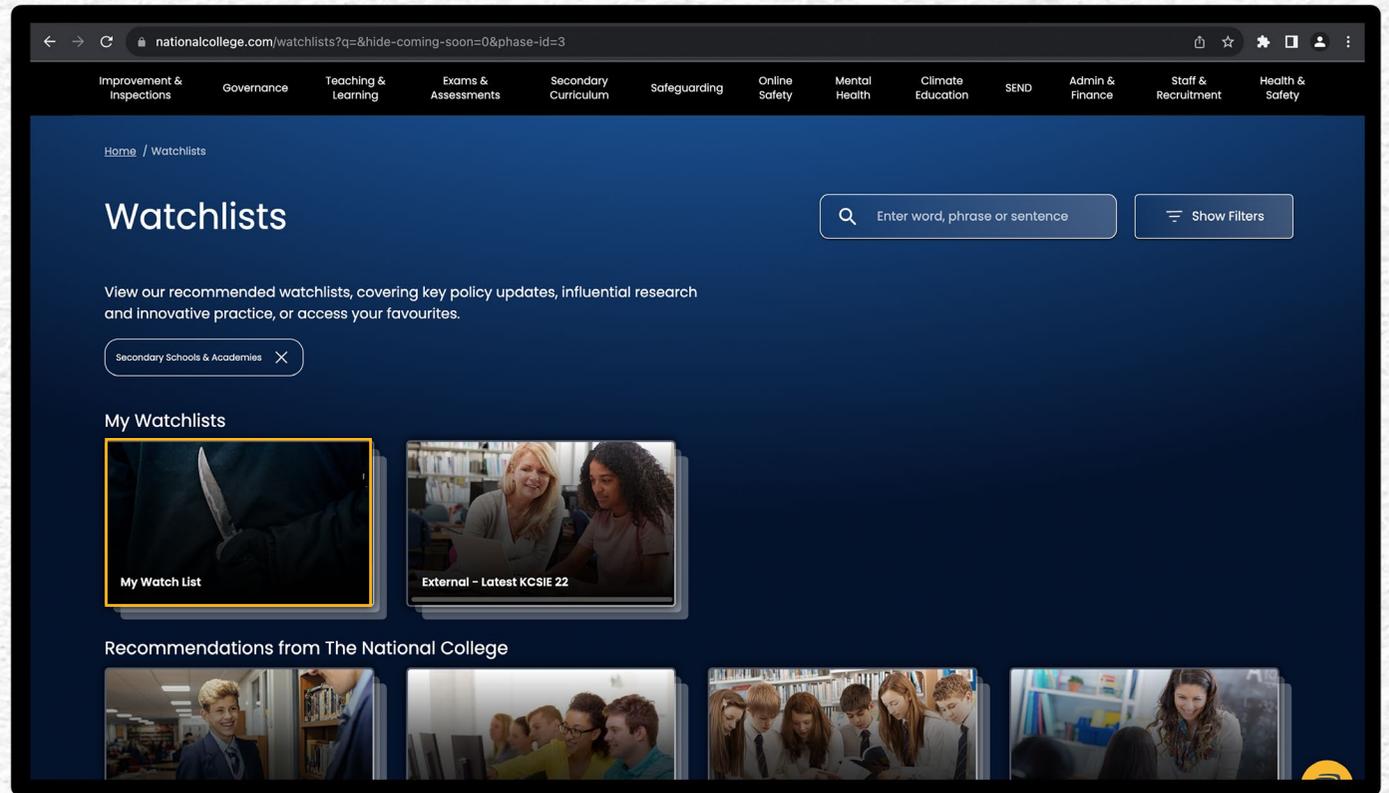
From the drop down menu select **'Watchlists'**:



STAGE

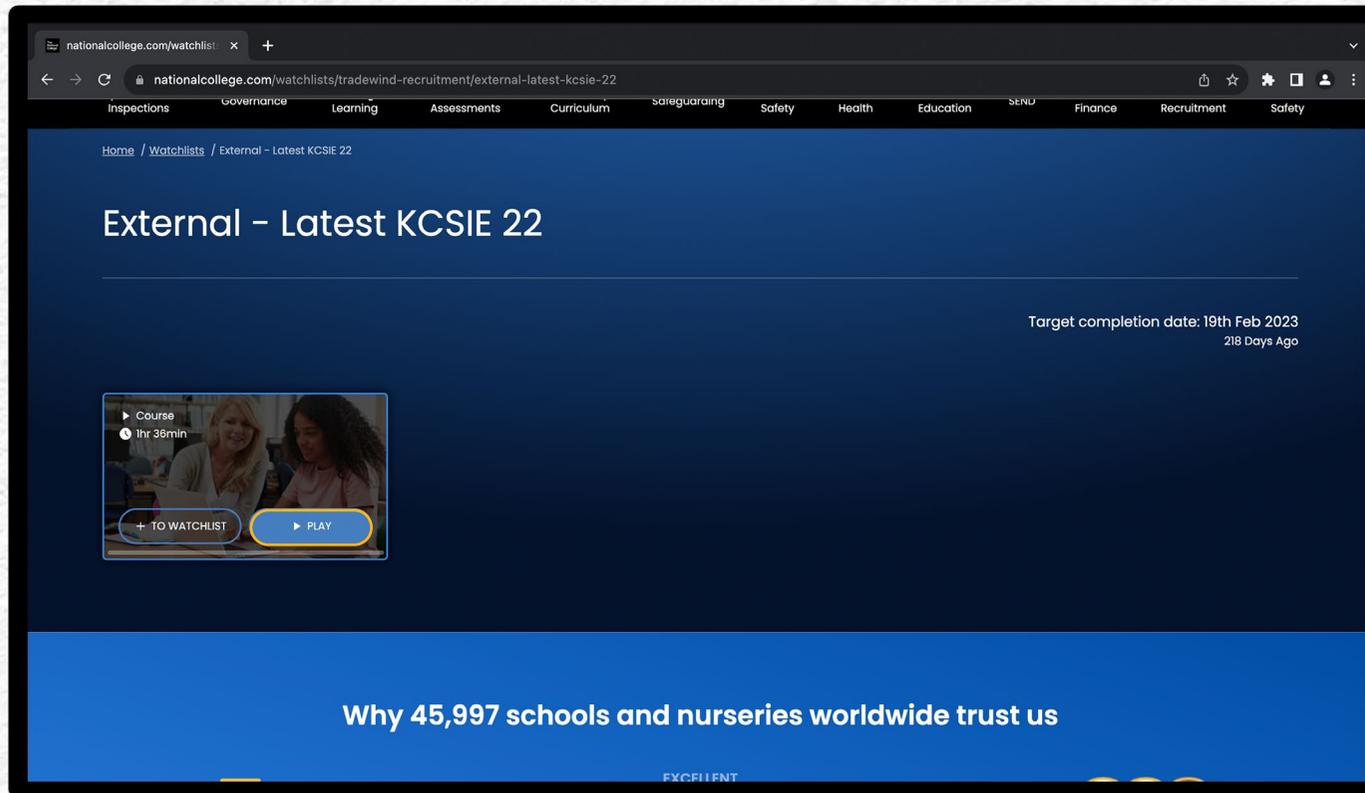
06

'Click'
on the **watch list**:



STAGE

07



'Click' play:

Once you have completed the training you will receive a certificate by email.

This can also be downloaded from within The National College. With over 2500 courses to choose from, we hope that you enjoy your learning journey on The National College.