

Key Information Document – PSC

This document sets out key information about your relationship with us, including details about pay, holiday entitlement and other benefits.

Further information can be found at www.electusrecruitment.co.uk or by calling our consultants on 01202 296566.

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 7215 5000 or through the ACAS helpline on 0300 123 1100, Monday to Friday, 8am to 6pm

GENERAL INFORMATION

Your Name	KID Example Candidate
Name of Employment Business	Electus Recruitment Solutions
Your Employer (if different from the employment business)	Not applicable
Type of contract you will be engaged under	Contract for Services
Who will be responsible for paying you (if different from the employer)	Not applicable
How often will you be paid	Weekly or Monthly – as agreed before commencement of any assignment
Expected or minimum rate of pay	£250 per day
Deductions from your pay required by law	None
Any other deductions or costs from your pay (to include amounts or how they are calculated)	None
Any fees for goods or services	None
Holiday entitlement and pay	None
Additional Benefits	None

EXAMPLE PAY

Example rate of pay:	£1,250 weekly (5 days worked)
Deductions from your wage required by law:	None
Any other deductions or costs from your wage	None
Any fees for goods and services	None
Example net take home pay	£1,250

SIGNING ON AS A PERSONAL SERVICE COMPANY

This document explains your pay information if you engage as a personal service company. If you engage with an employment business as a personal service company, then you can opt out of being covered by the conduct regulations.

The opt-out must be given in writing to the employment business by both the PSC and the person being supplied to do the work. The employment business cannot encourage you to do this, and it must be your own decision

Agency worked placed in roles working with, or caring for, vulnerable persons cannot opt-out of the Conduct Regulations

This document is for informational purposes only and does not qualify as an agreement for the opting out of the conduct regulations.